



Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES
May 19, 2026 2:00-3:30 pm

Facilitator:	Brian Bruce		
Meeting Attendees:	Brian Bruce, Felicia Clay, Erin Shibley, Catherine Sheroski, Stephanie Collier, Tammy Vincent, Emily Stroka, Veronica Arvizu, Dani Shields, Becky Nespital, Hannah Salas, Shakerah McRae, Fallon Lee		
	Staff: Brianne Robach, Lana VanBuren		
Time Convened:	2:03pm	Time Adjourned:	2:42

Approval of Agenda			
Motion by:		Support from:	
Discussion			
Amendments			
Conclusion	No motion made, due to not reaching quorum		
Approval of Minutes		April 21, 2026	
Motion by:		Support from:	
Discussion			
Amendments			
Conclusion	No motion made, due to not reaching quorum		
Draft Assessment Service Standards			
Discussion			
Reviewed updated document. The intention of this document was to confirm expectations are clearly set in place. Proposed changes included removing subjective language and discrimination complaint procedure. For the latter, it was proposed to include local resources (such as MCDR and Fair Housing of West MI). Committee could not vote to approve standards due to not reaching quorum.			
Action Items		Person Responsible	Deadline
Becky and Brianne will connect re: resources/procedure for discrimination complaints		Becky & Brianne	
Draft Referral Service Standards			
Discussion			
Reviewed updated document. These standards are intended to document expectations for all providers who receive referrals through CE. Discussion included changes regarding discrimination policies and data quality. No additional language was proposed for funding criteria. Committee could not vote to approve standards due to not reaching quorum.			
Action Items		Person Responsible	Deadline
Transitional Housing Prioritization			
Discussion			
Recapped Transitional Housing Prioritization (THP) workgroup meeting from May 18, which met to discuss language in CE policy regarding referrals to TH-only resources. Given that there is a low number of current TH projects and there are differences in how they operate, it could be challenging to prioritize for those. Brianne and workgroup will continue to draft language for the CE policy that			



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recognizes that nuance and puts it on the individual projects (clearly defined eligibility criteria and referral process) – CE will review each project’s proposals. No changes to current workflows are expected. Workgroup aims to meet again within the next month (before June CE meeting) so it can voted upon then.

Action Items	Person Responsible	Deadline
Coordinated Entry Evaluation		
Discussion		
Evaluation needs to be done once a year to ensure CE system and processes are in line with HUD’s criteria. CoC will be hiring a consultant to review the CE process and to recommend actionable next steps. This will include discussions with providers and participants to ensure HUD compliance and thorough system effectiveness. Process will culminate in final report and presentation (public CE meeting)		
Action Items	Person Responsible	Deadline
Coordinated Entry Concerns – <i>standing agenda item</i>		
Discussion		
No concerns were raised.		
Action Items	Person Responsible	Deadline
Action Items and Next Steps		
Discussion		
Action Items	Person Responsible	Deadline
Adjournment		