



Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
**MEETING MINUTES**  
May 16, 2026 2:00-2:45 pm

|                    |                                                                                                                                                                                                                                                                                                                                  |                 |         |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------|
| Facilitator:       | Brian Bruce                                                                                                                                                                                                                                                                                                                      |                 |         |
| Meeting Attendees: | Brian Bruce, Dave Gantz, Shakerah McRae, Becky Nespital, Marissa Lee, Maria Moreno-Reyes, Heather Nyenhuis, Hannah Salas, Bryan Holt, Tammy Vincent, Catherine Sheroski, Sam Westhouse, Moriya DeJesus Sauro, Stephanie Collier, Jordan Brinker, Tyler Kregel, Zenaida, Emily Stroka<br><br>Staff: Brianne Robach, Lana VanBuren |                 |         |
| Time Convened:     | 2:00 pm                                                                                                                                                                                                                                                                                                                          | Time Adjourned: | 2:33 pm |

|                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                  |                                 |               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|---------------------------------|---------------|
| Approval of Agenda                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                  |                                 |               |
| Motion by:                                                                                                                                                                                                                                                                                                                                                                                                   | Hannah Halas                                                                     | Support from:                   | Tammy Vincent |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Amendments                                                                                                                                                                                                                                                                                                                                                                                                   | Two announcements were added between approval of minutes and standards documents |                                 |               |
| Conclusion                                                                                                                                                                                                                                                                                                                                                                                                   | All in favor, motion passed                                                      |                                 |               |
| Approval of Minutes                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                  | May 19, 2026 and April 21, 2026 |               |
| Motion by:                                                                                                                                                                                                                                                                                                                                                                                                   | Tammy Vincent                                                                    | Support from:                   | Sam Westhouse |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Amendments                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Conclusion                                                                                                                                                                                                                                                                                                                                                                                                   | All in favor, motion passed                                                      |                                 |               |
| CoC Announcement                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                  |                                 |               |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Courtney has decided to step away from the CoC team to prioritize her health. Due to NOFO season, she will continue to lead that process through August. The CoC Executive Committee and United Way are meeting to discuss next steps and will keep everyone updated. Reach out to Becki Postma (bpostma@hwmuw.org) or Kate Berens (mberens@grand-rapids.mi.us) with questions/concerns.                     |                                                                                  |                                 |               |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                  | Person Responsible              | Deadline      |
|                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                  |                                 |               |
| HUD Email Regarding Guidance Changes                                                                                                                                                                                                                                                                                                                                                                         |                                                                                  |                                 |               |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| An email was sent from HUD to several local agencies and detailed guidance changes. It does say that CE is no longer required to prioritize chronic households for PSH but we do not have to stop/change that prioritization. In addition, current PSH providers must continue to serve households as contracted in their grant agreement. Not all providers/agencies received it but would like to read it. |                                                                                  |                                 |               |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                  | Person Responsible              | Deadline      |
| Forward email from HUD to CE Committee                                                                                                                                                                                                                                                                                                                                                                       |                                                                                  | Lana/Brianne                    | 6/16/26       |
| Approval of Draft Assessment Service Standards                                                                                                                                                                                                                                                                                                                                                               |                                                                                  |                                 |               |
| Motion by:                                                                                                                                                                                                                                                                                                                                                                                                   | Hannah Halas                                                                     | Support from:                   | Bryan Holt    |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Amendments                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                  |                                 |               |
| Conclusion                                                                                                                                                                                                                                                                                                                                                                                                   | All in favor, motion passed                                                      |                                 |               |



Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
**MEETING MINUTES**  
May 16, 2026 2:00-2:45 pm

| Approval of Referral Service Standards                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                    |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|----------------|
| Motion by:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sam Westhouse               | Support from:      | Becky Nespital |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| Amendments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| Conclusion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | All in favor, motion passed |                    |                |
| Nondiscrimination Complaint/Fair Housing Poster Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                    |                |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| Per the Standards, providers are required to post information on how to file a discrimination complaint. Staff are developing four fair housing posters from local to State to Federal resources, as well as a one-page overview of what is on each poster. This will be available on our shared Drive for access and use. An email will be sent to make everyone aware of when that is live.                                                                                                                                        |                             |                    |                |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             | Person Responsible | Deadline       |
| Sent email to CE Committee with final documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             | Lana VanBuren      | 6/19/26        |
| Coordinated Entry Evaluation Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                    |                |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| The deadline for CE Evaluation proposals were due yesterday (6/15) and quite a few were received. This process is intended to ensure HUD compliance and actionable recommendations. Proposals are being reviewed internally and a consultant will be selected in the next couple weeks. Over the next several months, agencies will be asked to provide information for that process. The anticipated project deadline is October 1st, so we expect the CE Committee or a small workgroup to be able to review results in September. |                             |                    |                |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             | Person Responsible | Deadline       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                    |                |
| Reminders                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                             |                    |                |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| Lana and Brianne are sending requests for updates on cover sheets. Please provide feedback or keep an eye out for those. The goal is to have a clear listing of available resources as well as the eligibility criteria for each. Lana is also reaching out to confirm the CE Committee roster – loop back with Lana to confirm or make any necessary changes.                                                                                                                                                                       |                             |                    |                |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             | Person Responsible | Deadline       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                    |                |
| Coordinated Entry Concerns – <i>standing agenda item</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                    |                |
| Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |                |
| No concerns were raised.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                    |                |
| Action Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             | Person Responsible | Deadline       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                    |                |
| Action Items and Next Steps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                             |                    |                |



Grand Rapids/Wyoming/Kent County CoC  
Coordinated Entry Committee  
MEETING MINUTES  
May 16, 2026 2:00-2:45 pm

|              |                    |          |
|--------------|--------------------|----------|
| Discussion   |                    |          |
|              |                    |          |
| Action Items | Person Responsible | Deadline |
|              |                    |          |
| Adjournment  |                    |          |

DRAFT