

Coordinated Entry Committee Agenda

July 28, 2026 | 2:00 – 3:30 PM
In Person – Kent County Community Action



1. Call to Order/Instructions*
2. Approval of the agenda*
3. Approval of **June 16, 2026** meeting minutes*
4. Coalition Rebrand Reveal
5. The Salvation Army HAP Call Report
6. CE Evaluation Update
7. Collecting Housing Preference Info – *The chronic improvement team set a goal to determine how we can collect information on housing preference at the point of CE assessment to help improve the referral process and the reduce the of returned referrals. We will discuss what this could entail and create a workgroup to move the work forward.*
8. Transitional Housing Prioritization - CE Policy language – *The TH prioritization workgroup has finalized suggested language for the CE Policy with the exception of the bolded sentence. The committee is asked to discuss and consider adding the below language to the CE Policy:*

*“TH projects may establish project-specific prioritization criteria. Alternately, TH projects will be prioritized based on RRH prioritization. Criteria must align with information collected through the community’s CE assessment process and be approved by CoC CE staff prior to implementation. **Changes to prioritization criteria may be made by written request, no more than every 6 months.** Proposed criteria that do not align with the CoC’s values or current funding strategy may not be approved. Upon approval, an overview of the prioritization philosophy shall be included in the project’s cover sheet. CoC CE staff will maintain detailed documentation of how prioritization decisions are made. Referrals to veteran TH resources (GPD and Contract Beds) will be made on a first come first served basis and managed as referenced above. TH resources for category 4 households awarded to VSPs will be managed by the VSP awarded the funds”*
9. August meeting – *need to cancel or reschedule*
10. Coordinated Entry Concerns – *standing agenda item for community partners to bring concerns to the table*
11. Action Items & Next Steps
12. Adjournment

*Denotes any agenda item that requires action



Grand Rapids/Wyoming/Kent County CoC
Coordinated Entry Committee
MEETING MINUTES
May 16, 2026 2:00-2:45 pm

Facilitator:	Brian Bruce		
Meeting Attendees:	Brian Bruce, Dave Gantz, Shakerah McRae, Becky Nespital, Marissa Lee, Maria Moreno-Reyes, Heather Nyenhuis, Hannah Salas, Bryan Holt, Tammy Vincent, Catherine Sheroski, Sam Westhouse, Moriya DeJesus Sauro, Stephanie Collier, Jordan Brinker, Tyler Kregel, Zenaida, Emily Stroka Staff: Brianne Robach, Lana VanBuren		
Time Convened:	2:00 pm	Time Adjourned:	2:33 pm

Approval of Agenda			
Motion by:	Hannah Halas	Support from:	Tammy Vincent
Discussion			
Amendments	Two announcements were added between approval of minutes and standards documents		
Conclusion	All in favor, motion passed		
Approval of Minutes		May 19, 2026 and April 21, 2026	
Motion by:	Tammy Vincent	Support from:	Sam Westhouse
Discussion			
Amendments			
Conclusion	All in favor, motion passed		
CoC Announcement			
Discussion			
Courtney has decided to step away from the CoC team to prioritize her health. Due to NOFO season, she will continue to lead that process through August. The CoC Executive Committee and United Way are meeting to discuss next steps and will keep everyone updated. Reach out to Becki Postma (bpostma@hwmuw.org) or Kate Berens (mberens@grand-rapids.mi.us) with questions/concerns.			
Action Items		Person Responsible	Deadline
HUD Email Regarding Guidance Changes			
Discussion			
An email was sent from HUD to several local agencies and detailed guidance changes. It does say that CE is no longer required to prioritize chronic households for PSH but we do not have to stop/change that prioritization. In addition, current PSH providers must continue to serve households as contracted in their grant agreement. Not all providers/agencies received it but would like to read it.			
Action Items		Person Responsible	Deadline
Forward email from HUD to CE Committee		Lana/Brianne	6/16/26
Approval of Draft Assessment Service Standards			
Motion by:	Hannah Halas	Support from:	Bryan Holt
Discussion			
Amendments			
Conclusion	All in favor, motion passed		



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Approval of Referral Service Standards			
Motion by:	Sam Westhouse	Support from:	Becky Nespital
Discussion			
Amendments			
Conclusion	All in favor, motion passed		
Nondiscrimination Complaint/Fair Housing Poster Update			
Discussion			
Per the Standards, providers are required to post information on how to file a discrimination complaint. Staff are developing four fair housing posters from local to State to Federal resources, as well as a one-page overview of what is on each poster. This will be available on our shared Drive for access and use. An email will be sent to make everyone aware of when that is live.			
Action Items		Person Responsible	Deadline
Sent email to CE Committee with final documents		Lana VanBuren	6/19/26
Coordinated Entry Evaluation Update			
Discussion			
The deadline for CE Evaluation proposals were due yesterday (6/15) and quite a few were received. This process is intended to ensure HUD compliance and actionable recommendations. Proposals are being reviewed internally and a consultant will be selected in the next couple weeks. Over the next several months, agencies will be asked to provide information for that process. The anticipated project deadline is October 1st, so we expect the CE Committee or a small workgroup to be able to review results in September.			
Action Items		Person Responsible	Deadline
Reminders			
Discussion			
Lana and Brianne are sending requests for updates on cover sheets. Please provide feedback or keep an eye out for those. The goal is to have a clear listing of available resources as well as the eligibility criteria for each. Lana is also reaching out to confirm the CE Committee roster – loop back with Lana to confirm or make any necessary changes.			
Action Items		Person Responsible	Deadline
Coordinated Entry Concerns – <i>standing agenda item</i>			
Discussion			
No concerns were raised.			
Action Items		Person Responsible	Deadline
Action Items and Next Steps			



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Discussion		
Action Items	Person Responsible	Deadline
Adjournment		

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